



VENDOR OPPORTUNITIES

May 19, 2018
10:00am – 4:00pm Pelham City Park

Palooza in the Park will feature fun kid-friendly events in the football field at the city park along with music from Blaze Entertainment.

A variety of food trucks will participate in the event along with funnel cakes and Frios.

Vendors will line the trail surrounding the ball fields and football field.

Our new Recreation Center & Library will provide tours throughout the day.

Performers in the green space.

Many of our city venues focus on sports, enjoying the outdoors and promoting community togetherness. Let's "Embrace the Outdoors ~ Southern Style" at Palooza in the Park.



VENDOR INFORMATION

Vendors Must Observe the Following Rules:

- Palooza in the Park is a city-sponsored event; a city business license is not required for participation.
- Reservation deadline is April 23, 2018. Total payment must be received by this time. No refunds if your application is accepted, for any reason. Any reservation received after this date will be placed on a waiting list, pending availability.
- Booth assignments will be available on May 18, 2018. Please do not call prior to this date to obtain assignment.
- Vendors shall be solely responsible for the safe, clean disposal of all trash and for any damages caused by the vendor or vendor's employees to all buildings, grounds, person or person's property and shall indemnify and hold the City of Pelham or the Palooza in the Park Committee harmless from such damages, claims, injury or defense costs.
- Vendors will be located outside along the walking trails in the City Park located by the baseball fields. Vendor spots are 10x10. **Vendors will provide all items necessary for their booths.** Electricity is **NOT** available in the park.
- No used "For Sale" or "Yard Sale" items are accepted. If you sell items not listed on your application, you may be asked to remove those items or leave the event.
- Food Vendors must comply with all Shelby County Health Department code regulations. All Food Vendors must complete and turn in a Health Department Exemption Sheet (included in packet) with your application. The City of Pelham will submit all waivers to the County for the event. No booth assignments will be made without the completed waiver.
- Food Vendor applications will be considered based on primary product sold. The City reserves the right to grant exclusivity on certain food products.
- Non-Food Vendors are **NOT** allowed to sell or give away water/drinks or food products.
- Vendors assume all risks of property damage, property loss and all risk of physical injury.

VENDOR INFORMATION

- Vendors may set up on May 18th. All Vendors **MUST** be ready to go by 10:00 am on May 19th and are expected to remain open until 4:00pm. Please co-ordinate any workers accordingly.
- Sales Tax: All Vendors will be furnished forms to pay appropriate State, County and City Sales Tax. Your information will be furnished to each taxing authority. It is your responsibility to pay all tax to the appropriate entity.
- There will be limited space for information vendors.
- The City of Pelham reserves the right to refuse or remove any organization, vendor or product from the event for any reason. Booth rentals are non-refundable.
- This document is a binding agreement between the Vendor and the City of Pelham. The City of Pelham may accept or decline any application with disclosure of reason.

Applications can be mailed or delivered to:

Palooza in the Park

Attn. Paula Holly

3162 Pelham Parkway

Pelham, Alabama 35124

Make checks payable to:

City of Pelham

VENDOR APPLICATION

Applications must be received by April 23, 2018. Any applications submitted after April 23rd, will be approved based on booth availability.

****New Location ~ Pelham City Park**

Vendor rules have been updated. Please read all Vendor Information.

Date: _____

Name: _____

Business Name: _____

Phone: H: _____ W: _____ C: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Website/Facebook: _____

Briefly describe or attach a photo of all products to be sold in your booth. Any deviations from items listed may cause vendor to be denied setup. **No used "FOR SALE"/"YARD SALE" items.**

	<u>Circle One</u>	<u>Price Each</u>	<u>Extended Price</u>
Vendor Booth Space: (10x10)	1 or 2	\$35.00	\$ _____
Food Vendor Booth Space: (w/ Health Dept. Form)	1 or 2	\$85.00	\$ _____
Total Due			\$ _____

Make checks payable to: The City of Pelham

Mail to: Palooza in the Park, Attn.: Paula Holly, 3162 Pelham Parkway, Pelham, Alabama 35124

Office Use:

Date Received: _____ Amount Received: \$ _____ Booth Space: _____

HHA Received: _____ Food Vendor Health Form: _____

ALABAMA DEPARTMENT OF PUBLIC HEALTH

APPLICATION
FOR EXEMPTION FOR FOOD SERVICE AT A TEMPORARY EVENT

Name of Event: _____

Date of Event: _____ Event Sponsor: _____

Event Location: _____

Contact Person: _____ Daytime Phone: _____

Mailing Address: _____
(contact person)

The EARLIEST food service operations will be onsite or otherwise begin:

Date: _____ Time: _____

All food service activities, including clean up and removal of equipment, will end at:

Date: _____ Time: _____

Has the event sponsor (organization or individual) been issued an exemption in the last 90 days: _____

Signature of Contact Person: _____

FOOD TO BE SOLD

NOTE: An exemption CAN NOT be issued to sell or otherwise use low acid foods that have been canned at home! Examples include home canned vegetables or home canned meats.

List of foods (general description) to be sold at this Event:

(If multiple facilities, attach additional sheets as necessary to list information for each facility. Each booth, tent, etc.. is a separate facility.)

Approved by: _____ Date: _____
(environmentalist)

HOLD HARMLESS AGREEMENT

We the undersigned for and in consideration of permission and space to participate in the Pelham Palooza's, Palooza in the Park, agree to indemnify, hold harmless and defend the City of Pelham, the Palooza Committee, its officials, representatives, agents, servants and employees from and against any and all claims, actions, lawsuits, damages, judgments, liability and expense, including attorney fees and litigation expense, in whole or in part arising out of, connected with or in any way associated with my/our activities preparing for the Palooza in the Park, participating in the Palooza in the Park or departing from Palooza in the Park. I have read and fully understand the above Hold Harmless and Indemnification Agreement. I agree to comply with all guidelines set forth and understand that failure to comply will result in breach of agreement and forfeiture of all vendor rights and all fees paid.

Signature of Vendor: _____

Business Name: _____

Date: _____

*** ALL VENDORS** ~ This form must be signed and returned with your application.